



Job Title:	Business System Analyst	Language(s) Required:	Chinese (Mandarin),, English
Department/Group:	CUDYLL Limited	Will Train Applicant(s):	Yes.
Location:	Shenzhen	Travel Required:	Yes, Occasionally.
Salary Range:	Market Rate	Position Type:	Full Time
Posting Date posted:	09/14/2012	Posting Expires:	
External posting URL:	Once you have edited your job description, click here to post the job on Monster.com.		
Internal posting URL:	www.cudyll.com		
Job Description	Solves organizational information problems and requirements by analyzing requirements; designing computer programs; recommending system controls and protocols.		
<p>Responsibilities:</p> <ul style="list-style-type: none"> • Determines operational objectives by studying business functions; gathering information; evaluating output requirements and formats. • Designs new computer programs by analyzing requirements; constructing workflow charts and diagrams; studying system capabilities; writing specifications. • Improves systems by studying current practices; designing modifications. • Recommends controls by identifying problems; writing improved procedures. • Defines project requirements by identifying project milestones, phases, and elements; forming project team; establishing project budget. • Monitors project progress by tracking activity; resolving problems; publishing progress reports; recommending actions. • Maintains system protocols by writing and updating procedures. • Provides references for users by writing and maintaining user documentation; providing help desk support; training users. • Maintains user confidence and protects operations by keeping information confidential. • Prepares technical reports by collecting, analyzing, and summarizing information and trends. • Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; benchmarking state-of-the-art practices; participating in professional societies. • Contributes to team effort by accomplishing related results as needed. • Accomplishes organization goals by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments. <p>Skills/qualifications:</p> <ul style="list-style-type: none"> • C, COBOL, Software Design, Software Documentation, Software Development Process, Software Requirements, Analyzing Information , Teamwork, Software Maintenance, Written Communication, Promoting Process Improvement • Reporting Skills, Administrative Writing Skills, Microsoft Office Skills, Managing Processes, Organization, 			



Analyzing Information , Professionalism, Problem Solving, Verbal Communication, Market Knowledge, Presentation Skills, Energy Level, Meeting Sales Goals, Professionalism.

- Performance Management, Giving Feedback, Project Management, Coaching, Foster Teamwork, Supervision, Staffing, Business Knowledge, Technical Leadership, Technical Management, Vision